POSITION SUMMARY

Position Title: Manager, SEC Reporting and Technical Accounting
Reports to: Corporate Controller

Department: Finance
Status: Regular, Full-Time, Exempt

Summary: Sunesis is a biopharmaceutical company focused on the development and commercialization of new oncology therapeutics for the treatment of solid and hematologic cancers. The Manager, SEC Reporting and Technical Accounting will be accountable for technical accounting, SEC reporting, stock-based compensation, and oversight of internal and external auditors.

Specific responsibilities include, but are not limited to:

• Managing SEC reporting processes including drafting of Form 10-Q, Form 10-K, quarterly press releases and any other ad hoc filings that are required, in compliance with all SEC and US GAAP disclosure requirements.
• Staying abreast of changes and activities within the Company and industry to ensure their effects are properly reflected in the Company's financial statements.
• Monitoring FASB and SEC activities for new accounting pronouncements or filings requirements and evaluate the potential impact of new pronouncements.
• Managing preparation of the Company's stock-based compensation expense, EPS calculation, and statement of cash flows.
• Performing technical accounting research as needed and writing memos documenting conclusions and proper accounting treatment. Liaising with external auditors with respect to accounting conclusions reached.
• Assisting in the preparation of audit schedules for quarterly reviews and annual audit.
• Ensuring internal controls are current and are performed and operating effectively on a timely basis. Assisting in the development of internal control remediation plans when needed and assisting management and internal teams with the remediation activities.
• Adherence to the Sunesis Code of Business Conduct & Ethics.
• Other duties and special projects as assigned.

Qualifications include:
• CPA and at least 10 years of experience spanning finance and accounting.
• 5-7 years of technical accounting experience.
• In depth knowledge of GAAP and Equity.
• Strong verbal and written communication skills.
• Excellent interpersonal skills.
• Experience in the life sciences industry.

To apply for this position, please reference Job Code SNSS-1705 and email resume/CV to: hr@sunesis.com